



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS LA PUENTE VALLEY COUNTY WATER DISTRICT 112 N. FIRST STREET, LA PUENTE, CALIFORNIA MONDAY, SEPTEMBER 11, 2017 AT 5:30 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD OF DIRECTORS

President Hastings____ Vice President Rojas____ Director Aguirre____
Director Escalera____ Director Hernandez____

4. PUBLIC COMMENT

Anyone wishing to discuss items on the agenda or pertaining to the District may do so now. The Board may allow additional input during the meeting. A five-minute limit on remarks is requested.

5. ADOPTION OF AGENDA

Each item on the Agenda shall be deemed to include an appropriate motion, resolution or ordinance to take action on any item. Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at the address listed above.

6. APPROVAL OF CONSENT CALENDAR

There will be no separate discussion of Consent Calendar items as they are considered to be routine by the Board of Directors and will be adopted by one motion. If a member of the Board, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

- A. Approval of Minutes of the Regular Meeting of the Board of Directors Held on August 28, 2017.
- B. Approval of District Expenses for the Month of August 2017.
- C. Approval of City of Industry Waterworks System Expenses for the Month of August 2017.
- D. Receive and File the District's Water Sales Report for August 2017.
- E. Receive and File the City of Industry Waterworks System's Water Sales Report for August 2017.
- F. Approval of Attendance for SB 1234, Ethics Training at Lagerlof, Senecal, Gosney & Kruse, LLP on Tuesday, September 26, 2017, at 10 am in Pasadena, CA.

7. ACTION/DISCUSSION ITEMS

- A. Consideration of Bid Proposal from Doty Bros. Equipment Company to Construct 12-inch Waterline in Del Valle Avenue to Support 45-Unit Housing Development at 747 Del Valle Avenue.

Recommendation: Authorize the General Manager to Secure Services from Doty Bros. Equipment Company for Construction of 12-inch Waterline in Del Valle Avenue After Receiving the Required Funds for Said Construction from Developer of 747 Del Valle Avenue.

- B. Consideration of Investment of \$55,000 of District Reserve Funds Consistent with Offer Sheet Prepared by Dewane Investment Strategies Dated September 6, 2017.

Recommendation: Board Discretion.

- C. California Legislation Update.

Recommendation: Board Discretion.

8. GENERAL MANAGER'S REPORT

9. OTHER ITEMS

- A. Upcoming Events.
- B. Correspondence to the Board of Directors.

10. ATTORNEY'S COMMENTS

11. BOARD MEMBER COMMENTS

- A. Report on Events Attended.
- B. Other Comments.

12. FUTURE AGENDA ITEMS

13. ADJOURNMENT

POSTED: Friday, September 8, 2017

President David Hastings, Presiding.

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Mrs. Rosa Ruehlman, Board Secretary, at (626) 330-2126 in sufficient time prior to the meeting to make the necessary arrangements.

Note: Agenda materials are available for public inspection at the District office or visit the District's website at www.lapuentewater.com.



**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
LA PUENTE VALLEY COUNTY WATER DISTRICT**

A regular meeting of the Board of Directors of the La Puente Valley County Water District was held on Monday, August 28, 2017, at 5:30 at the District office, 112 N. First St., La Puente, California.

Meeting Called to Order:

President Hastings called the meeting to order at 5:30 pm.

Pledge of Allegiance

President Hastings led the meeting in the Pledge of Allegiance.

Directors Present:

David Hastings, President; William R. Rojas, Vice President; Charles Aguirre, Director; John P. Escalera and Henry Hernandez, Director.

Staff Present:

Greg Galindo, General Manager; Rosa Ruehlman, Board Secretary; Gina Herrera, Customer Service/Accounting Supervisor and Roland Trinh District Counsel.

Others Present:

No members of the public present.

Adoption of Agenda:

President Hastings asked for the approval of the agenda.

Motion by Director Escalera seconded by President Hastings, that the agenda be adopted as presented.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

Consent Calendar:

President Hastings asked for the approval of the Consent Calendar:

- Approval of the Minutes of the Regular Meeting of the Board of Directors held on August 14, 2017.
- Approval of Attendance to the Southern California Water Utilities Association Vendor's Fair on Thursday, September 14, 2017 at 11:30 AM in Irwindale, CA

Motion by Director Aguirre, seconded by Vice President Rojas, to approve the consent calendar as presented.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

Financial Reports:

- A. Summary of Cash and Investments as of July 31, 2017.

- Mr. Galindo presented the cash and investment summary. The District's total cash and investments total over \$3.2M. The Industry Public Utilities Water Operations checking account balance is \$494,823.

Motion by Vice President Rojas, seconded by Director Hernandez, to receive and file the Summary of Cash and Investments as of July 31, 2017, as presented.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

B. Statement of the District's Revenues and Expenses as of July 31, 2017.

- Mrs. Herrera summarized the Statement of Revenues and Expenses for the District and Treatment Plant operations. She reported that we are at 58% of budget and remain on target.

Motion by President Hastings, seconded by Vice President Rojas, to receive and file the Statement of the District's Revenues and Expenses as of July 31, 2017, as presented.

Motion approved by the following vote:

Ayes: Hastings, Aguirre, Escalera and Hernandez.

Nays: None.

C. Statement of the City of Industry Waterworks System's Revenues and Expenses as of July 31, 2017.

- Mrs. Herrera summarized the Statement of Revenues and Expenses for the City of Industry Waterworks System. She stated that this report is for the first month of the new fiscal year 2017-18.
- Mrs. Herrera reported that there are a couple entries remaining to be made to close out the fiscal year as of June 30, 2017, and the audit process is expected to begin in late September or early October.

Motion by President Hastings, seconded by Vice President Rojas, to receive and file the Statement of the City of Industry Waterworks System's Revenues and Expenses as of July 31, 2017, as presented.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

Action/Discussion Items:

A. California Legislative Update.

- Mr. Galindo provided an update on a few California Legislative Bills. The main issue discussed was SB 623, which are fees that may be imposed on fertilizer manufactures and milk handlers. These fees would create more revenue for the disadvantage communities who have water quality issues throughout the state.
- Mr. Galindo reported he will be attending a Public Water Agency Group (PWAG) and there will be more Legislative Updates the he will provided at the next Board meeting.

Discussion only, no action required.

B. Consideration of Purchase of a 2017 Ford F-250 Supercab Truck with Service Body.

- Mr. Galindo reported that Staff is looking into purchasing a new pickup truck that has a service Body that would fit the Districts specifications. He stated this vehicle would be used by the Production and Treatment Operator.
- Mr. Galindo put together notices of inviting bids and emailed them to four dealerships. He received one bid from Ed Butts Ford for \$39,731.26 for a 2017 Ford F-250 Supercab Truck with Service Body.
- Mr. Galindo recommends that the Board approve the purchase of a new 2017 F-250 Supercab Truck with Service Body for a not to exceed price of \$39,731.26, from Ed Butts

Ford and allow staff to equip the new truck with a light bar and radio equipment for an additional estimated cost of \$3,500 for an overall total of \$43,300.

After further discussion, motion by Vice President Rojas, seconded by Director Escalera, to approve the purchase of a 2017 F-250 Supercab Truck with Service Body for a not to exceed price of \$39,731.26, from Ed Butts Ford and allow staff to equip the new truck with a light bar and radio equipment for an estimated cost of \$3,500 for an approximate total of \$43,300.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

C. Discussion on Request for Proposal for a Comprehensive Water Rate and Fees Study.

- Mr. Galindo reported that the last water rate study was completed by Staff in April 2011 and approved by the Board in August 2011. Those water rate increases were 25% over a five year period through September 2015. Currently based on the District's 2017 budget we are doing well. But, due to the rising cost of water for replenishment and the groundwater replenishment assessments and the cost for capital improvement projects, an adjustment will be needed to water rates. Staff drafted a Request for Proposal (RFP) for a comprehensive Water Rate Study and has distributed it to four consulting firms who are experienced in water rate studies. The RFP was distributed on August 23, 2017 and the proposals are due by September 14, 2017.
- Mr. Galindo will bring back to the Board the results of those proposals in a future meeting.

Discussion only, no action required.

Project Engineer's Report:

Mr. Galindo presented Mr. Frausto's report: (See memo)

- Mr. Galindo provided a memorandum of the activities Mr. Frausto and Staff worked on during the month of July 2017 and highlighted some of those items in his report.

Motion by Vice President Rojas seconded by Director Escalera, to receive and file the Project Engineer's report as presented.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

General Manager's Report:

- Mr. Galindo reported that LAFCO has appointed Vice President Rojas as the RDA Oversight Board Member No. 1 Voting member.
- Mr. Galindo reported that the San Gabriel Valley Water Association is working on a Public Outreach Project for the Water Resources Development. They are working on putting together a video on how the water assessment works and make it available to the member agencies and the public.

Information Items:

A. Upcoming Events.

- Mrs. Ruehlman provided an update on the upcoming events for 2017, and who will be attending.
- Mrs. Ruehlman updated the Board on the La Puente Jr. All American Football, that the coordinator for the event will contact the District when they need water for the away games.

B. Correspondence to the Board of Directors.

No correspondence provided.

Attorney Comments:

Mr. Trinh had no comments.

Board Member Comments:

- A. Report on events attended.
 - Director Escalera attended the ACWA Region 8 in Los Angeles.
- B. Other comments.
 - Vice President Rojas asked to close this meeting in the memory of Phyllis Tucker, a long time resident of La Puente. She was also the City Treasurer for the City of Industry for 52 years.

Future Agenda Items:

- No future items.

Adjournment:

There is no further business or comment, the meeting was adjourned at 6:51 p.m. in memory of Phyllis Tucker.

David Hastings, President

Rosa B. Ruehlman, Secretary

La Puente Water District August 2017 Disbursements

Check #	Payee	Amount	Description
4969	Tan Bing Li	\$ 44.99	Customer Overpayment Refund
4970	Gentry Bros Inc	\$ 1,183.48	Construction Meter Refund
4971	Bill Wright's Paint	\$ 98.25	Field Supplies
4972	CCSInteractive	\$ 108.80	Monthly Website Hosting
4973	Chevron	\$ 1,949.13	Truck Fuel
4974	Eurofins Eaton Analytical Inc	\$ 90.00	Water Sampling
4975	Eva's Cleaning Service	\$ 420.00	Cleaning Service
4976	Ferguson Waterworks	\$ 47.69	Field Supplies
4977	Firestone Auto Care	\$ 37.76	Truck Maintenance
4978	Hacienda Lawnmower	\$ 85.01	Equipment Maintenance
4979	Highroad IT	\$ 402.00	Technical Support
4980	Industry Hose & Fasteners	\$ 37.84	Field Supplies
4981	Industry Public Utilites	\$ 24,636.63	Web Payments July 2017
4982	InfoSend	\$ 755.10	Billing Expense
4983	Merritt's Hardware	\$ 264.39	Field Supplies
4984	O'Reilly Auto Parts	\$ 21.95	Truck Maintenance
4985	SC Edison	\$ 8,549.58	Power Expense
4986	Time Warner Cable	\$ 261.50	Telephone Service
4987	Underground Service Alert	\$ 52.03	Line Notifications
4988	Vulcan Materials Company	\$ 461.70	Field Supplies - Asphalt
4989	Weck Laboratories Inc	\$ 79.50	Water Sampling
4990	Evoqua	\$ 92,787.47	Resin Changeout
4991	Hunter Electric	\$ 2,598.60	Booster Maintenance
4992	McCalls Meter Sales & Service	\$ 765.00	Register Replacement
4993	Northstar Chemical	\$ 6,921.35	Chemicals Expense
4994	Sterling Water Technologies	\$ 1,810.10	Chemicals Expense
4995	Stetson Engineers Inc	\$ 71.64	Engineering Services
4996	Trojan UV	\$ 23,228.00	Quarterly Service Contract
4997	Weck Laboratories Inc	\$ 2,393.00	Water Sampling
4998	Weck Laboratories Inc	\$ 3,449.50	Water Sampling
4999	Weck Laboratories Inc	\$ 1,173.00	Water Sampling
5000	Time Warner Cable	\$ 518.93	Telephone Service
5001	Waste Management of SG Valley	\$ 190.84	Trash Service
5002	Merritt's Hardware	\$ 25.07	Field Supplies
5003	CAT Specialties Inc	\$ 378.11	Administrative Expense
5004	County Sanitation Dists of LA County	\$ 286.16	Wastewater Treatment Surcharge
5005	Valerie Vallejo	\$ 312.00	Household Retrofit Program
5006	Citi Cards	\$ 3,248.92	Conference & Administrative Expense
5007	Ed Butts Ford	\$ 69.00	Truck Maintenance
5008	Ferguson Waterworks	\$ 730.85	Meter Expense
5009	Jack Henry & Associates	\$ 26.13	Web E-check Fee's
5010	Lagerlof, Senecal, Gosney & Kruse	\$ 9,851.50	Attorney Fee's
5011	Peck Road Gravel	\$ 870.86	Asphalt & Concrete Disposal
5012	Platinum Consulting Group	\$ 410.00	Administrative Support
5013	Resource Building Materials	\$ 139.89	Field Supplies
5014	S & J Supply Co Inc	\$ 722.62	Field Supplies - Inventory

La Puente Water District August 2017 Disbursements

Check #	Payee	Amount	Description
5015	S.E. Nelson Construction	\$ 2,529.10	Valley Rd Improvement Project
5016	San Gabriel Valley Water Company	\$ 153.03	Water Service @ Treatment Plant
5017	Sunbelt Rentals	\$ 180.49	Equipment Maintenance
5018	Time Warner Cable	\$ 346.70	Telephone Service
5019	Valley Vista Services	\$ 306.20	Trash Service
5020	Western Water Works	\$ 829.64	Field Supplies - Inventory
5021	Albert J Vazquez	\$ 146.22	Clothing Allowance
5022	So Cal Water Utilities Association	\$ 250.00	Membership Renewal
5023	ACWA/JPIA	\$ 30,167.33	Health Benefits
5024	Bill Wright's Paint	\$ 185.70	Field Supplies
5025	Cell Business Equipment	\$ 81.25	Office Expense
5026	Citi Cards	\$ 1,589.55	Office/Field/Conference/Admin Expense
5027	Dive/Corr Inc	\$ 3,375.00	Reservoir Maintenance
5028	Industry Hose & Fasteners	\$ 12.50	Truck Maintenance
5029	InfoSend	\$ 156.48	Billing Expense
5030	Lincoln National Life Insurance Company	\$ 593.96	Disability Insurance
5031	Main SG Basin Watermaster	\$ 91,154.05	Production Assessments FY 2016/2017
5032	MetLife	\$ 285.99	Life Insurance
5033	OPARC	\$ 1,148.10	Fire Hydrant Maintenance
5034	Peck Road Gravel	\$ 120.00	Asphalt & Concrete Disposal
5035	Premier Access Insurance Co	\$ 2,635.62	Dental Insurance
5036	Rafael Arambul & Sons	\$ 5,270.00	Patchwork
5037	Registrar-Recorder	\$ 1,714.96	Voter Notifications
5038	Resource Building Materials	\$ 36.12	Field Supplies
5039	S & J Supply Co Inc	\$ 2,507.50	Field Supplies - Inventory
5040	San Gabriel Basin WQA	\$ 5,652.00	Pumping Right Assessments FY 2017/2018
5041	SC Edison	\$ 2,427.32	Power Expense
5042	Staples	\$ 65.35	Office Supplies
5043	State Water Resources Control Board	\$ 60.00	Certification Renewal - Al Vazquez
5044	Verizon Wireless	\$ 384.62	Cell Phone Service
5045	Weck Laboratories Inc	\$ 107.50	Water Sampling
5046	Dakota Backflow Co	\$ 55.00	Backflow Maintenance
5047	SC Edison	\$ 30,140.06	Power Expense
5048	So Cal Industries	\$ 140.00	Restroom Service @ Treatment Plant
5049	Petty Cash	\$ 131.21	Office & Field Expense
5050	Petty Cash - TP	\$ 53.62	Office & Field Expense
Online	Home Depot	\$ 997.51	Field Supplies
Autodeduct	Bluefin Payment Systems	\$ 889.22	Web Merchant Fee's
Autodeduct	Wells Fargo	\$ 468.59	Bank Fee's
Autodeduct	Wells Fargo	\$ 175.26	Merchant Fee's
Autodeduct	First Data Global Leasing	\$ 78.66	Credit Card Machine Lease - Monthly
Online	Lincoln Financial Group	\$ 3,904.00	Deferred Comp
Online	CalPERS	\$ 11,914.53	Retirement Program
Online	Employment Development Dept	\$ 3,881.28	California State & Unemployment Taxes
Online	United States Treasury	\$ 23,701.90	Federal, Social Security & Medicare Taxes
Total Payables		\$ 423,568.99	

La Puente Valley County Water District
Payroll Summary
August 2017

	August 2017
Wages, Taxes and Adjustments	
Gross Pay	
Total Gross Pay	95,925.98
Deductions from Gross Pay	
457b Plan Employee	-3,904.00
CalPers EEC	-980.29
MetLife	-97.12
Total Deductions from Gross Pay	<u>-4,981.41</u>
Adjusted Gross Pay	90,944.57
Taxes Withheld	
Federal Withholding	-8,999.00
Medicare Employee	-1,393.41
Social Security Employee	-5,958.04
CA - Withholding	-3,858.19
Medicare Employee Addl Tax	0.00
Total Taxes Withheld	<u>-20,208.64</u>
Net Pay	<u>70,735.93</u>
Total Employer Taxes and Contributions	<u>7,545.54</u>

La Puente Water District August 2017 Disbursements

Total Vendor Payables	<u>\$ 423,568.99</u>
Total Payroll	<u>\$ 70,735.93</u>
Total August 2017 Disbursements	<u>\$ 494,304.92</u>

Invoice No. 4- 2017-08

September 1, 2017

BPOU Project Committee Members

RE: BPOU O & M Expense Reimbursement Summary



The following cost breakdown represents O & M expenses incurred by the LPVCWD for the month of August 2017.

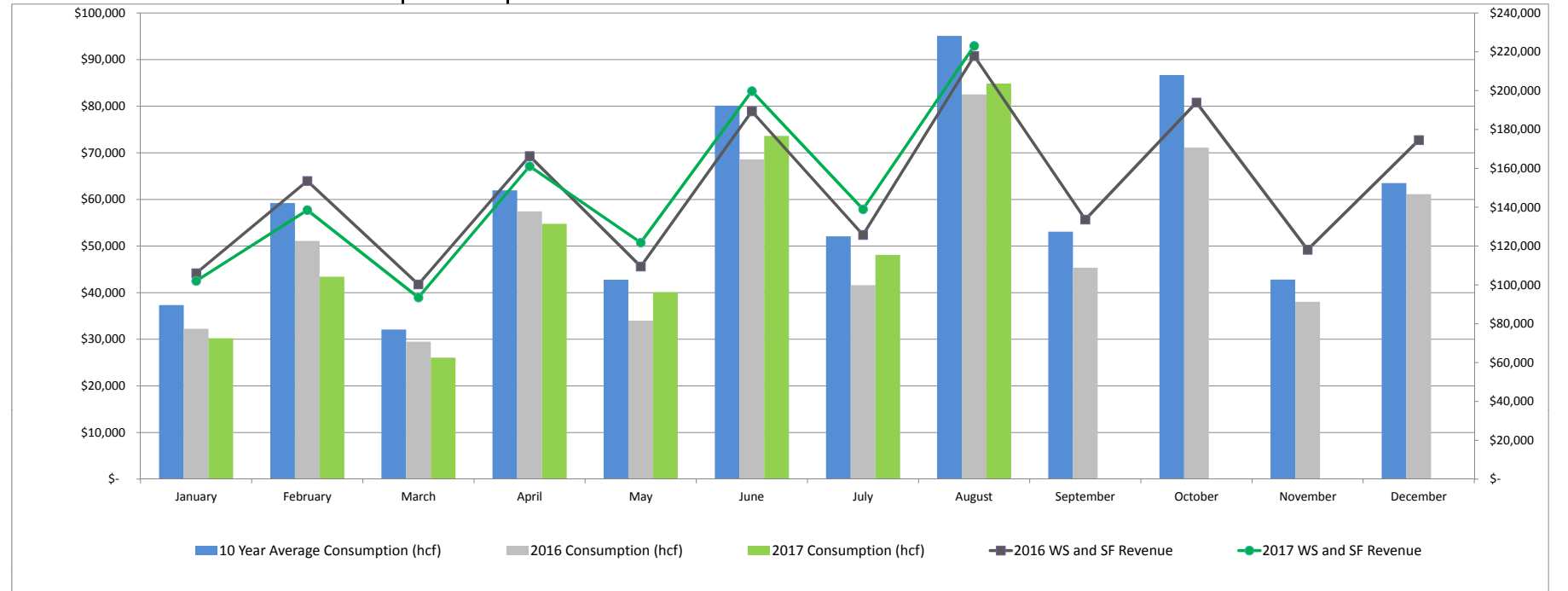
<u>BPOU Acct No.</u>	<u>Description</u>	<u>Invoice No.</u>	<u>Vendor</u>	<u>Amount</u>	<u>Subtotal</u>		
LP.02.01.01.00	Power	2-15-629-6188	SC Edison	\$ 20,210.77			
		2-03-187-2179	SC Edison	\$ 9,929.29	\$ 30,140.06		
LP.02.01.02.00	Labor Costs	Aug-17	LPVCWD	\$ 29,420.06	\$ 29,420.06		
LP.02.01.05.00	Transportation	Aug-17	LPVCWD - 2127 miles @ .535	\$ 1,137.95	\$ 1,137.95		
LP.02.01.07.00	Water Testing	W7H0512	Weck Labs	\$ 200.00			
		W7H0515	Weck Labs	\$ 139.00			
		W7H0524	Weck Labs	\$ 630.00			
		W7H0531	Weck Labs	\$ 630.00			
		W7H0622	Weck Labs	\$ 226.50			
		W7H0623	Weck Labs	\$ 630.00			
		W7H1124	Weck Labs	\$ 307.00			
		W7H1125	Weck Labs	\$ 307.00			
		W7H1127	Weck Labs	\$ 56.00			
		W7H1128	Weck Labs	\$ 159.00			
		W7H1137	Weck Labs	\$ 630.00			
		W7H1577	Weck Labs	\$ 226.50			
		W7H1660	Weck Labs	\$ 200.00			
		W7H1663	Weck Labs	\$ 542.00			
		W7H1672	Weck Labs	\$ 56.00			
		W7H1679	Weck Labs	\$ 630.00			
		W7H1875	Weck Labs	\$ 331.50			
		W7H1876	Weck Labs	\$ 204.00			
		W7H1877	Weck Labs	\$ 159.00	\$ 6,263.50		
		LP.02.01.10.00	Operations Monitoring	9462; 08/17	Spectrum Business	\$ 218.93	
2906; 08/17	Spectrum Business			\$ 300.00	\$ 518.93		
LP.02.01.11.00	Brine Disposal	9249797;08/17	Sanitation District	\$ 286.16	\$ 286.16		
<u>LP.02.01.12.00</u>	<u>Materials/Supplies</u>						
LP.02.01.12.06	Sodium Hypochlorite	108191	Northstar Chemical	\$ 1,986.75	\$ 1,986.75		
LP.02.01.12.08	Ortho-Polyphosphate	6594	Sterling Water Technologies	\$ 1,810.10	\$ 1,810.10		
LP.02.01.12.11	Sodium Hydroxide	107766	Northstar Chemical	\$ 1,117.96	\$ 1,117.96		
LP.02.01.12.15	Other Expendables	7560989	Home Depot	\$ 77.10			
		5594744	Home Depot	\$ 117.03			
		5594745	Home Depot	\$ 142.89			
		4014559	Home Depot	\$ 182.08			
		4014564	Home Depot	\$ 33.04			
		3080462	Home Depot	\$ 27.29			
		3594870	Home Depot	\$ 22.42			
		7562093	Home Depot	\$ 268.69			
		7583416	Home Depot	\$ 64.58			
		6575024	Home Depot	\$ 21.39			
		102481	Home Depot	\$ 33.57			
		100410	Merritt's	\$ 15.27			
		100482	Merritt's	\$ 38.14	\$ 1,043.49		
		LP.02.01.12.17	Sulfuric Acid	107432	Northstar Chemical	\$ 1,944.08	\$ 1,944.08
		LP.02.01.14.00	Repair/Replacement	41775	Dakota Backflow	\$ 55.00	
USA-0017181-CS	Hanna Instruments			\$ 216.32			
3617300946	Hopkins Technical Products			\$ 171.97			
SBD00028880	Konecranes			\$ 329.00			
43998712	McMaster-Carr			\$ 1,245.42			
44089809	McMaster-Carr			\$ 275.20			
44118577	McMaster-Carr			\$ 81.09			
44482486	McMaster-Carr			\$ 162.78			
44569897	McMaster-Carr			\$ 74.84			
44586536	McMaster-Carr			\$ 197.94			
2230047	Resource Building Materials			\$ 18.06			
2230874	Resource Building Materials			\$ 30.10			
2231180	Resource Building Materials			\$ 36.12			
3406	S.E. Nelson Construction			\$ 1,253.00	\$ 4,146.84		
LP.02.01.80.00	Other O & M			19740	Highroad IT	\$ 134.00	
		Jul-Aug 2017	Petty Cash	\$ 53.62			
		30437	Platinum Consulting Group	\$ 172.50			
		286262	So Cal Industries	\$ 140.00			
		0002743-2519-0	Waste Management	\$ 190.84	\$ 690.96		
			Total Expenditures		\$ 80,506.84		
			District Pumping Cost Deduction		\$ 13,900.84		
	Total O & M		\$ 66,606.00				
	Capital Cost Reimbursable		\$ -				
	Total Costs Reimbursable		\$ 66,606.00				

Industry Public Utilities August 2017 Disbursements

Check #	Payee	Amount	Description
2701	RIF I - Valley Blvd LLC	\$ 46.20	Customer Overpayment Refund
2702	RIF 5 - Glolden Valley LLC	\$ 20.00	Customer Overpayment Refund
2703	CCSInteractive	\$ 27.20	Monthly Website Hosting
2704	County of LA Dept of Public Works	\$ 501.00	Permit Fee's
2705	Highroad IT	\$ 268.00	Technical Support
2706	InfoSend	\$ 610.67	Billing Expense
2707	La Puente Valley County Water District	\$ 50,533.26	Labor Costs July 2017
2708	Merritt's Hardware	\$ 63.03	Field Supplies
2709	Peck Road Gravel	\$ 720.00	Asphalt & Concrete Disposal
2710	SoCal Gas	\$ 16.69	Gas Expense
2711	Sunbelt Rentals	\$ 388.06	Equipment Rental
2712	Time Warner Cable	\$ 51.57	Telephone Service
2713	Time Warner Cable	\$ 261.50	Telephone Service
2714	Underground Service Alert	\$ 52.02	Line Notifications
2715	Vulcan Materials Company	\$ 461.70	Field Supplies - Asphalt
2716	Aaron Zhiyi Li	\$ 65.36	Customer Overpayment Refund
2717	County of LA Dept of Public Works	\$ 1,030.00	Permit Fee's
2718	Industry Public Utility Commission	\$ 964.19	Industry Hills Power Expense
2719	Jack Henry & Associates	\$ 31.13	Web E-Check Fee's
2720	La Puente Valley County Water District	\$ 678.90	Web CC & Bank Fee's Reimbursement
2721	Platinum Consulting Group	\$ 450.00	Administrative Support
2722	S.E. Nelson Construction	\$ 1,949.46	Valley Rd Improvement Projecct
2723	Sunbelt Rentals	\$ 388.29	Equipment Rental
2724	Western Water Works	\$ 4,746.01	Field Supplies
2725	Cell Business Equipment	\$ 81.24	Office Expense
2726	Citi Cards	\$ 222.63	Field Supplies
2727	Dive/Corr Inc	\$ 4,368.25	Reservoir Maintenance
2728	InfoSend	\$ 107.90	Billing Expense
2729	Main SG Basin Watermaster	\$ 80,336.75	Production Assessments FY 2016/2017
2730	Peck Road Gravel	\$ 120.00	Asphalt & Concrete Disposal
2731	Rafael Arambul & Son	\$ 4,450.00	Patchwork
2732	San Gabriel Basin WQA	\$ 5,515.00	Pumping Right Assessments FY 2017/2018
2733	San Gabriel Valley Water Company	\$ 1,456.07	Purchased Water - Salt Lake
2734	SC Edison	\$ 12,128.03	Power Expense
2735	SoCal Gas	\$ 14.30	Gas Expense
2736	Time Warner Cable	\$ 51.57	Telephone Service
2737	Verizon Wireless	\$ 384.61	Cell Phone Service
2738	Weck Laboratories Inc	\$ 107.50	Water Sampling
2739	Petty Cash	\$ 16.74	Office Expense
Online	Home Depot Credit Services	\$ 369.91	Field Supplies
Autodeduct	Wells Fargo Merchant Fee's	\$ 57.01	Merchant Fee's
Autodeduct	First Data Global Leasing	\$ 80.12	Credit Card Machine Lease - Monthly
Total August 2017 Disbursements		\$ 174,191.87	

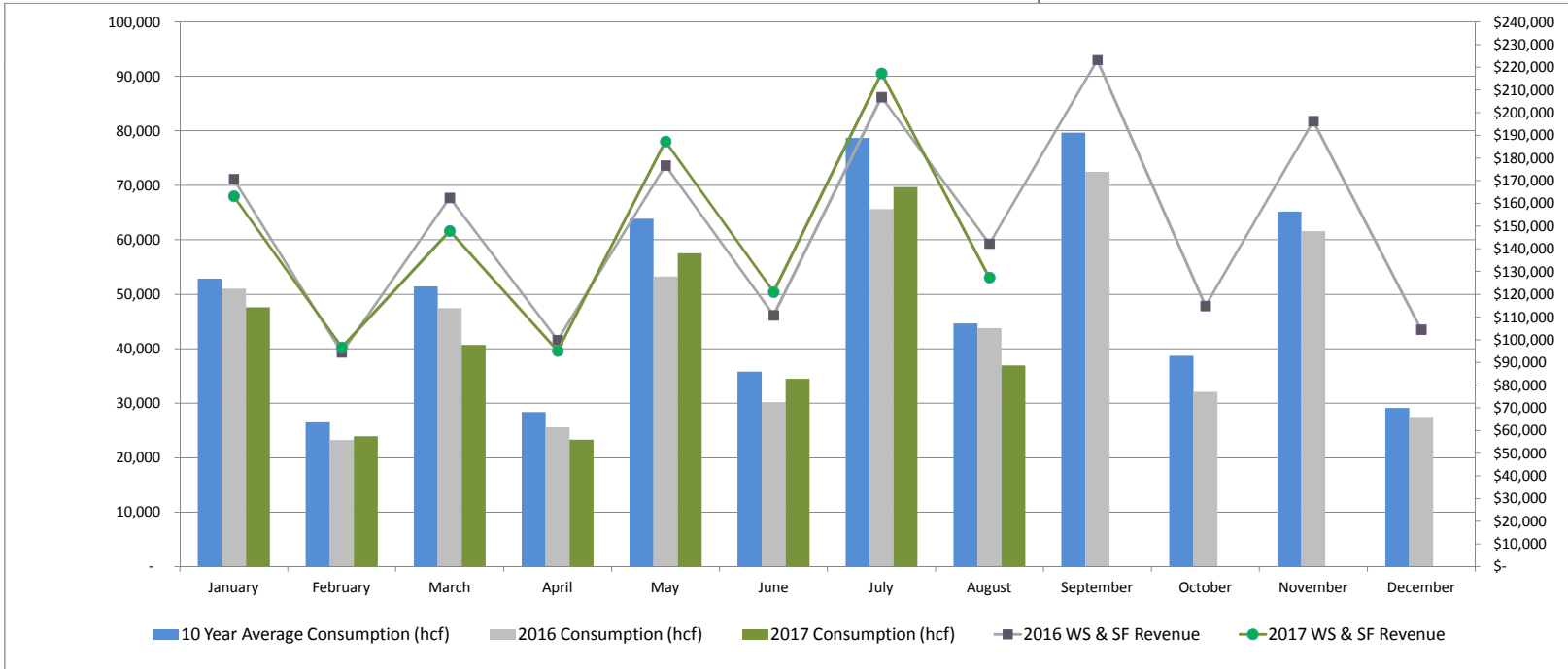
WATER SALES REPORT LPVCWD 2017

LPVCWD	January	February	March	April	May	June	July	August	September	October	November	December	YTD
No. of Customers	1,188	1,225	1,183	1,228	1,186	1,224	1,183	1,230	-	-	-	-	9,647
2017 Consumption (hcf)	30,207	43,404	26,046	54,765	40,068	73,619	48,095	84,860	-	-	-	-	401,064
2016 Consumption (hcf)	32,243	51,102	29,493	57,451	33,994	68,606	41,594	82,514	45,359	71,112	38,021	61,125	612,614
10 Year Average Consumption (hcf)	\$ 37,331	\$ 59,234	\$ 32,104	\$ 61,962	\$ 42,767	\$ 80,140	\$ 52,081	95,093	\$ 53,074	\$ 86,687	\$ 42,815	63,496	706,782
2017 Water Sales	\$ 56,237	\$ 83,965	\$ 47,979	\$ 106,562	\$ 76,176	\$ 145,325	\$ 93,326	\$ 168,492	\$ -	\$ -	\$ -	\$ -	\$ 778,061
2016 Water Sales	\$ 60,494	\$ 99,236	\$ 54,751	\$ 111,992	\$ 63,934	\$ 134,930	\$ 80,192	\$ 163,798	\$ 87,848	\$ 139,800	\$ 72,334	\$ 119,456	\$ 1,188,767
2017 Service Fees	\$ 45,815	\$ 54,553	\$ 45,542	\$ 54,533	\$ 45,577	\$ 54,454	\$ 45,633	\$ 54,565	\$ -	\$ -	\$ -	\$ -	\$ 400,673
2016 Service Fees	\$ 45,513	\$ 54,279	\$ 45,512	\$ 54,348	\$ 45,539	\$ 54,451	\$ 45,551	\$ 54,044	\$ 45,784	\$ 54,104	\$ 45,759	\$ 55,090	\$ 599,974
2017 Hyd Fees	\$ 950	\$ 950	\$ 950	\$ 950	\$ 950	\$ 950	\$ 950	\$ 950	\$ -	\$ -	\$ -	\$ -	\$ 7,600
2017 DC Fees	\$ 317	\$ 6,962	\$ 380	\$ 7,014	\$ 409	\$ 7,014	\$ 380	\$ 7,014	\$ -	\$ -	\$ -	\$ -	\$ 29,490
2017 System Revenue	\$ 103,318	\$ 146,431	\$ 94,852	\$ 169,059	\$ 123,111	\$ 207,742	\$ 140,289	\$ 231,020	\$ -	\$ -	\$ -	\$ -	\$ 1,215,823



WATER SALES REPORT CIWS 2017

CIWS	January	February	March	April	May	June	July	August	September	October	November	December	YTD
No. of Customers	956	851	958	852	961	853	959	850	-	-	-	-	7,240
2017 Consumption (hcf)	47,606	23,933	40,733	23,336	57,513	34,474	69,686	36,950	-	-	-	-	334,231
2016 Consumption (hcf)	51,014	23,246	47,428	25,586	53,232	30,162	65,617	43,802	72,486	32,073	61,597	27,487	533,730
10 Year Average Consumption (hcf)	52,850	26,517	51,414	28,401	63,879	35,827	78,661	44,666	79,663	38,695	65,187	29,130	594,889
2017 Water Sales	\$ 106,782	\$ 52,614	\$ 90,766	\$ 51,161	\$ 130,423	\$ 76,908	\$ 160,292	\$ 83,374	\$ -	\$ -	\$ -	\$ -	\$ 752,320
2016 Water Sales	\$ 114,600	\$ 50,870	\$ 106,339	\$ 56,178	\$ 120,403	\$ 67,151	\$ 150,423	\$ 98,801	\$ 166,716	\$ 71,308	\$ 139,893	\$ 60,542	\$ 1,203,224
2017 Service Fees	\$ 56,427	\$ 44,029	\$ 57,111	\$ 43,894	\$ 56,897	\$ 44,106	\$ 57,029	\$ 43,972	\$ -	\$ -	\$ -	\$ -	\$ 403,464
2016 Service Fees	\$ 56,143	\$ 43,530	\$ 56,179	\$ 43,621	\$ 56,350	\$ 43,611	\$ 56,399	\$ 43,492	\$ 56,460	\$ 43,537	\$ 56,377	\$ 43,902	\$ 599,601
2017 Hyd Fees	\$ 1,575	\$ 225	\$ 1,625	\$ 225	\$ 1,575	\$ 225	\$ 1,575	\$ 225	\$ -	\$ -	\$ -	\$ -	\$ 7,250
2017 DC Fees	\$ 10,901	\$ 2,511	\$ 11,617	\$ 2,578	\$ 11,526	\$ 2,612	\$ 11,501	\$ 2,511	\$ -	\$ -	\$ -	\$ -	\$ 55,757
2017 System Revenues	\$ 175,685	\$ 99,379	\$ 161,119	\$ 97,857	\$ 200,421	\$ 123,851	\$ 230,397	\$ 130,082	\$ -	\$ -	\$ -	\$ -	\$ 1,218,791



STAFF REPORT



Meeting Date: September 11, 2017

To: Honorable Board of Directors

Subject: Consideration of bid proposal from Doty Bros. Equipment Company to Construct the 12-inch Waterline in Del Valle Avenue in Support of the 45-Unit Housing Development at 747 Del Valle Avenue.

Purpose - *To secure services for the construction of a new waterline in Del Valle Avenue (From Temple Ave. to 747 Del Valle) to support the proposed 45-unit housing development on 747 Del Valle Avenue.*

Recommendation - *Authorize the General Manager to Secure Services from Doty Bros. Equipment Company for Construction of 12-inch Waterline in Del Valle Avenue After Receiving the Required Funds for Said Construction from Developer of 747 Del Valle Avenue.*

Fiscal Impact - *A deposit for offsite capital improvements will be submitted by the developer. However, provided that the District has chosen to construct 9 new service connections (to replace existing) that are in excess of what is required to serve the property benefitting from the installation, the cost of \$17,475.00 to construct these services will be funded by the District.*

Summary

On June 26, 2017, the Board approved the Plans and Specifications of the 12-inch Del Valle Water Main Extension Project to then proceed with the procurement of bids for construction.

On August 16, 2017, a competitive bidding process was opened and five contractors were invited to bid for the construction of the Del Valle Water Main Extension. On September 6, 2017, a public bid opening was held at LPVCWD's District Office and a total of three bids were received and are summarized as follows:

<i>Contractor</i>	<i>Amount</i>
<u>Doty Bros. Equipment Company</u>	<u>\$362,488.50</u>
<u>Brkich Construction</u>	<u>\$460,075.00</u>
<u>WA Rasic Construction Company</u>	<u>\$882,942.50</u>
<u>McKinney Construction</u>	<u>No Bid Submitted</u>
<u>Boudreau Pipeline</u>	<u>No Bid Submitted</u>

The description of Capital Improvements required for the construction of the new waterline and the cost comparison between the bids received is summarized in **Enclosure 1**.

Fiscal Impact

The 2017 District Capital Improvements Budget appropriates \$25,000.00 for service line replacements. As of July 31, 2017, \$9,970.00 have been spent on service line replacements. The cost to construct the 9 service lines is \$17,475.00 and will result in an increase to the Capital Improvement Budget. All other remaining cost for construction will be funded by the developer, however the cost associated with construction of the waterline shall not exceed \$362,488.50.

Recommendation

Staff Requests that the Board Authorize the General Manager to Secure Services from Doty Bros. Equipment Company for Construction of 12-inch Waterline in Del Valle Avenue After Receiving the Required Funds for Said Construction from Developer of 747 Del Valle Avenue.

Respectfully Submitted,

Roy Frausto

Compliance Officer/Project Engineer

Enclosure(s)

- *747 Del Valle Waterline Bid Summary*

Bid Item	Description	Quantity	Unit	DOTY BROS.		BRKICH		WA Rasic	
				Unit	Subtotal	Unit	Subtotal	Unit	Subtotal
1	Furnish all labor, material, and equipment as required to provide mobilization and demobilization including bonds and insurance:	1	LS	\$4,841.00	\$4,841.00	\$25,000.00	\$25,000.00	\$20,500.00	\$20,500.00
2	Furnish all labor, material, and equipment as required to provide public convenience, safety and traffic control including: Public Work permits and fees in the City of La Puente for La Puente Valley County Water District, warning signs, high level warning devices, traffic control plan (if called by City of La Puente), delineators, regulatory signs, barricades, and trench plate bridging:	1	LS	\$17,094.00	\$17,094.00	\$15,000.00	\$15,000.00	\$47,000.00	\$47,000.00
3	Furnish all labor, material, and equipment as required to provide excavation safety measures including sheeting, shoring, and bracing, or equivalent method for the protection of life and limb in trenches and open excavation in conformance with applicable safety orders:	1	LS	\$1,126.00	\$1,126.00	\$10,000.00	\$10,000.00	\$6,000.00	\$6,000.00
4	Furnish all labor, material and equipment to construct 12-inch Ductile Iron Pipe (Pressure Class 350), including: removal of existing asphalt or concrete pavement, excavating trench material, removal or stockpiling of excavated material, bedding, pipe materials, couplings, fittings, restrained joints, backfill, compaction, control of ground and surface water, removal, abandonment or protection of interfering portions of existing utilities, temporary asphalt, trench resurfacing per City of La Puente requirements and all other appurtenances necessary to install the pipe:	1,350	LF	\$121.00	\$163,350.00	\$93.00	\$125,550.00	\$367.00	\$495,450.00
5	Furnish and install 1-inch Long Side Water Services, as shown on the plans:	1	EA	\$3,235.00	\$3,235.00	\$4,000.00	\$4,000.00	\$5,200.00	\$5,200.00
6	Furnish and install 1-nch Short Side Water Services, as shown on the plans:	8	EA	\$1,780.00	\$14,240.00	\$3,200.00	\$25,600.00	\$3,000.00	\$24,000.00
7	Furnish and install, 6" Fire Hydrant Assembly, as shown on the plans:	3	EA	\$8,546.00	\$25,638.00	\$8,500.00	\$25,500.00	\$10,675.00	\$32,025.00
8	Furnish & Install 12-inch Gate Valve and box assembly per the plans, complete and operative in place:	5	EA	\$3,618.00	\$18,090.00	\$3,000.00	\$15,000.00	\$4,000.00	\$20,000.00
9	Furnish & Install 12-inch butterfly and box assembly per the plans, complete and operative in place:	2	EA	\$5,104.00	\$10,208.00	\$4,200.00	\$8,400.00	\$5,250.00	\$10,500.00
10	Furnish & Install 10-inch Gate Valve and box assembly per the plans, complete and operative in place:	1	EA	\$3,254.00	\$3,254.00	\$2,700.00	\$2,700.00	\$3,500.00	\$3,500.00
11	Furnish and install 2" blow-off assembly, as shown on the plans:	2	EA	\$4,408.00	\$8,816.00	\$8,000.00	\$16,000.00	\$12,000.00	\$24,000.00
12	Furnish and install, 16" cut in tee inclusive of all fittings, excavation and repair work on Temple:	1	LS	\$13,789.00	\$13,789.00	\$25,000.00	\$25,000.00	\$7,000.00	\$7,000.00
13	Connection at Sierra Vista and Del Valle, as shown on the plans:	1	LS	\$10,286.00	\$10,286.00	\$8,000.00	\$8,000.00	\$7,250.00	\$7,250.00
14	Cut and Plug 2" mainline and provide necessary fitting, clamps and couplings, excavation, surface improvements as shown on the plans:	1	LS	\$4,519.00	\$4,519.00	\$2,500.00	\$2,500.00	\$500.00	\$500.00
15	Backfill and restore pavement (width of trench excavation) to City of La Puente's trench detail: Note, final asphalt pavement requirement shown on the plans (detail 4 of 6) is not the required final pavement restoration. Refer to Addendum 1.	1	LS	\$23,341.00	\$23,341.00	\$105,000.00	\$105,000.00	\$93,250.00	\$93,250.00
16	Furnish all labor, material and equipment to Pressure test and Disinfect pipe:	1	LS	\$7,708.00	\$7,708.00	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00
	TOTAL				\$329,535.00		\$418,250.00		\$802,675.00
	TOTAL w/ 10% Contingency				\$362,488.50		\$460,075.00		\$882,942.50

Memo



To: Honorable Board of Directors
 From: Greg Galindo, General Manager
 Date: September 8, 2017
 Re: Authorize Investment of \$55,000 of District Reserve Funds

Summary

As declared in the District’s Investment Policy, the Board has the authority to invest monies not required for the immediate necessities of the local agency. In accordance with our policy the board invested \$500,000 in various investments with Raymond James & Associates Inc. in January of 2016. Below is a summary that provides specifics of the current certificates of deposit (CD) that the District has purchased.

Current						
CD	Coupon	Acquisition Cost	CD Original Duration	Maturity Date	Estimated Annual Income	Remaining Months
Santander BK	1.00%	\$ 50,000	18	8/10/2017	\$ 500.00	0.00
Sallie Mae BK	1.15%	\$ 50,000	24	2/12/2018	\$ 575.00	5.16
Discover BK	1.25%	\$ 150,000	18	6/14/2018	\$ 1,875.00	9.17
Ally BK	1.25%	\$ 50,000	30	8/13/2018	\$ 625.00	11.15
Well Fargo BK	1.55%	\$ 150,000	18	12/21/2018	\$ 2,987.47	15.42
Goldman Sachs BK	1.45%	\$ 50,000	36	2/11/2019	\$ 725.00	17.13
Average	1.28%	\$ 500,000	24		\$ 7,287.47	9.67
Weighted	1.33%		22			10.72

As shown there is one CD in the amount of \$50,000 that matured on August 10, 2017, allowing the District to purchase another CD that is consistent with the District’s Investment Policy and investment strategy.

Staff requested and received an Offer Sheet for a \$55,000 CD from Dewane Investment Strategies that is enclosed for your review. The CD is insured by the Federal Deposit Insurance Corporation (FDIC) and is considered “Excellent” or “Superior” as evaluated by IDC, Financial Publishing (<http://www.idcfp.com/risk-measurement>). Provided below is a summary of the CDs including the proposed CD, in an effort to compare the current to proposed District’s portfolio.

Proposed						
CD	Coupon	Acquisition Cost	CD Original Duration	Maturity Date	Estimated Annual Income	Remaining Months
Sallie Mae BK	1.15%	\$ 50,000	24	2/12/2018	\$ 575.00	5.16
Discover BK	1.25%	\$ 150,000	18	6/14/2018	\$ 1,875.00	9.17
Ally BK	1.25%	\$ 50,000	30	8/13/2018	\$ 625.00	11.15
Well Fargo BK	1.55%	\$ 150,000	18	12/21/2018	\$ 2,987.47	15.42
Goldman Sachs BK	1.45%	\$ 50,000	36	2/11/2019	\$ 725.00	17.13
Discover BK	1.60%	\$ 55,000	18	3/13/2019	\$ 1,328.44	18.12
Average	1.38%	\$ 505,000	25		\$ 8,115.90	12.69
Weighted	1.39%		22			12.59

At the upcoming Board meeting staff, will provide more information regarding the recommended investment and the current state of the District's overall cash and investments. I look forward to the discussion on this item.

Recommendation

Staff recommends the Board approve investment that will be consistent with the Offer Sheet prepared by Dewane Investment Strategies, dated September 6, 2017.

Respectfully Submitted,

Greg B. Galindo

General Manager

Enclosure

1. Offer Sheet of Investments through Raymond James & Associates, Inc., prepared by Shawn Dewane, Investment Management Consultant, dated September 6, 2017.

Offer Sheet

Wednesday, September 6, 2017

RAYMOND JAMES

Shawn Dewane
 Investment Management Consultant
 2429 West Coast Highway
 Ste 207
 Newport Beach, CA 92663
 949-631-7200, 888-880-RJFS Ext. 1
 949-631-7272 FAX, Shawn.Dewane@RaymondJames.com

YIELDS REPRESENT YIELD TO MATURITY OR YIELD TO WORST CALL AS INDICATED. PLEASE REVIEW THIS INFORMATION CAREFULLY WITH YOUR FINANCIAL ADVISOR TO ASSURE IT MEETS YOUR INVESTMENT OBJECTIVES.

Qty	Cusip	Moody/S&P/Fitch (Watch) FDIC#	Underlying Rating	Issue	Coupon	Maturity	Modified Duration	Price	Yield to Worst (TEY)	Yield to Maturity	Accrued Interest	Principal	Net Amount
55	254673CG9	5649		Discover Bk Greenwood Del Conditional Puts - Death of holder	1.600%	03/13/2019	1.47	\$100.000	1.600% (1.600%)	1.600%	\$0.00	\$55,000.00	\$55,000.00
Weighted Averages and Totals					1.600%	1.51	1.47	\$100.000	1.600% (1.600%)	1.600%	\$0.00	\$55,000.00	\$55,000.00
					Avg Coupon	Avg Years to Maturity	Avg Modified Duration	Avg Price	Avg Yield to Worst (TEY)	Avg Yield to Maturity	Total Accrued Interest	Total Principal	Total Investment

(n) Floating/Variable Rate (c) Yield to Call (p) Yield to Par Call (w) Yield to Middle Call (u) Yield to Put (dis) Discount Yield (r) Pre-Refund (t) Mandatory Put (f) Called in Full (TEY) Taxable Equivalent Yield

Upcoming Events



To: Honorable Board of Directors
 From: Rosa Ruehlman, Office Administrator RRR
 Date: 09/11/17
 Re: Upcoming Board Approved Events for 2017

Day/Date	Event	<u>Aquirre</u>	<u>Escalera</u>	<u>Hastings</u>	<u>Hernandez</u>	<u>Rojas</u>
Thursday, September 14, 2017	Vendor's Fair in Irwindale at 11:30 to 2 pm	X	X	X		X
Tuesday, September 26, 2017	AB 1234, Ethics Training at Lagerlof, Senecal, Gosney & Kruse at 10:00 am in Pasadena, CA					X
Monday-Thursday, September 25-28, 2017	CSDA 2017 Annual Conference in Monterey Marriott/Portola Hotels in Monterey, CA			X	X	X
Thursday, September 28, 2017	SCWUA Luncheon at the Pomona Fairplex	X	X	X		X
Wednesday-Friday, October 4-6, 2017	SmartWater Innovations Conference at South Point Hotel in Las Vegas, NV Registration is now Open		X	X	X	X
Monday- Thursday, October 23-26, 2017	AWWA CA/NV 2017 Fall Conference at Atlantis Casino Resort in Reno, NV Deadline September 22, 2017					
Thursday, October 26, 2017	SCWUA Luncheon at the Pomona Fairplex					
Wednesday, November 8, 2017*	San Gabriel Valley Water Association Luncheon at 11:30 am at South Hills Country Club					
Thursday, November 16, 2017*	SCWUA Luncheon at the Pomona Fairplex (3rd Thursday due to Thanksgiving)					
Tuesday - Thursday, November 28- December 1, 2017	ACWA 2017 Fall Conference in Anaheim Marriott Hotel in Anaheim, CA Registration is now Open		X			

Thursday, December 7, 2017*	SCWUA Luncheon at the Pomona Fairplex (Will be held on 1 st Thursday)					
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* SGVWA and SCWUA scheduled program and location TBA at a later date.

SGVWA – San Gabriel Valley Water Association Quarterly Luncheons, are held on the Second Wednesday of February, May, August and November at 11:30 am at the Swiss Park in Whittier CA, (Dates are subject to change)

SCWUA – Southern California Water Utilities Association Luncheons are typically held on the fourth Thursday of each month with the exception of December due to the Christmas holiday and are held at the Pomona Fairplex in Pomona, CA. (Dates are subject to change)

Upcoming Meeting:

- | |
|---|
| <ul style="list-style-type: none"> • No other meetings at this time. |
|---|

Board Member Training and Reporting Requirements:

NEXT DUE DATE

Schedule of Future Training and Reporting for 2016	<u>Aguirre</u>	<u>Escalera</u>	<u>Hastings</u>	<u>Hernandez</u>	<u>Rojas</u>
Ethics 1234 2 year Requirement	11/22/18	12/01/18	12/01/18	10/11/18	12/04/16
Sexual Harassment 2 Year Requirement	12/01/17	12/01/17	05/09/19	10/10/18	05/09/19
Form 700 Annual Requirement	04/01/18	04/01/18	04/01/18	04/01/18	04/01/18
Form 470 Short Form Semi Annual Requirement	07/31/18	07/31/18	07/31/18	07/31/18	07/31/18

If you have any questions on the information provided or would like additional information, please contact me at your earliest convenience.

City of La Puente 2017 Events

Date	Event	Sponsored by
1 1st Tuesday each month	Planning Commission Meeting	LP
2 2nd & 4th Tuesday each month	City Council Meetings	LP
11 October 29, 2017 (Sunday)	Main St. Run	LP
12 November 11, 2017 (Saturday)	Veteran's Day	LP
13 December 1, 2017 (Friday)	Holiday Parade and Tree Lighting Ceremony	LP & Old Towne Puente

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